KENTUCKY MEDICAID

SCHOOL BASED HEALTH SERVICES

PROVIDER   BULLETIN FOR   837 or Direct Data Entry (DDE)   BILLING

March 17, 2004

The purpose of this bulletin is to clarify the instructions for billing modifiers, the employee ID and number of students on School Based Health Services claims with dates of service prior to 10/16/03 and dates of service 10/15/03 and after when submitting electronically via the 837 or DDE format.

Electronic Billing Clarifications for the 837 format:

For claims with dates of service prior to 10/16/03 continue using local procedure codes and the 5 digit local modifiers that consist of a 2-digit discipline code and a 3-digit employee identifier. The procedure code should be entered in the procedure code field as designated in the implementation guide and the number of students and 5 digit modifier should be entered in loop 2400 – NTE02 segment as defined in the Companion Guide as follows:

Local Modifiers
> **Line Note - loop 2400 NTE02 – Position 19 through 23** (5-digit modifier)

Number of Students
> **Line Note - loop 2400 NTE02 – Position 4** (1 byte number of students)

For claims with dates of service 10/16/03 and after, bill the standard modifiers listed in the KY Medicaid Billing Instructions, employee ID and number of students as follows:

Modifier(s):
> **Procedure Modifier – loop 2400 SV101-3** (2 byte modifier)
> **Procedure Modifier – loop 2400 SV101-4** (2 byte second modifier when applicable)

Employee ID:
> **Line Note – loop 2400 NTE02 Position 1 through 3** (3 byte employee ID)

Number of Students
> **Line Note – loop 2400 NTE02 Position 4** (1 byte number of students)

Electronic Billing Clarifications for the DDE:

For claims with dates of service prior to 10/16/03 continue using local procedure codes and local modifiers that consist of a 2-digit discipline code and a 3-digit employee identifier and the number of students as follows:

Number of Students
> **Notes Field of the Service line – Position 4** (1 byte number of students)

Local Modifiers
> **Notes Field of the Service Line – Position 19 through 23** (5-digit modifier)

For claims with dates of service 10/16/03 and after, bill the standard modifiers listed in the KY Medicaid Billing Instructions, employee ID and number of students as follows:

Employee ID
>   **Notes Field of the Service Line - Position 1 through 3** (3 digit employee ID)

Number of Students
>   **Notes Field of the Service Line – Position 4** (1 byte number of students)

Modifiers
>   **Enter the modifiers in the modifier fields in the Service Line** (2 byte modifier in each field if applicable)

Should you have any questions regarding the information contained in the billing instructions, please contact Unisys Provider Relations at (800) 807-1232. Any questions regarding the electronic format, please contact the EDI Help Desk at (800) 205-4696.